



Minutes

Thursday, 21 February 2013 9:30 AM
Heritage Commission Conference Room
Stone Building (Clerk's Office)

Present:

Carolyn Brooks
Paul Cuetara
Donna Etela, Chair
Cynthia Swank

Alternate Members: Tibbie Field, Jane Robie

Absent: Jane Currivan, Jim Maggiore, Shep Kroner

1. Meeting called to order at 9:35AM. Field to vote for Currivan.

2. Treasurer's Report. Citizens Bank (Heritage Fund) savings account has a \$3448.82 balance as of 1/31/2013. Expenses of \$65.05 have been incurred in the current fiscal year. \$934.95 remains available.

Renewal of membership in the NH Preservation Alliance was approved. Cost is \$50. Etela will provide the quarterly print newsletter to the Library. She suggested that those HC members who do not receive the Alliance's e-newsletter to sign up for it at the NH Preservation Alliance's website. www.nhpreservation.org

3. Minutes of the January 17th regular meeting and January 30th special meeting were approved as written.

4. Old Business

Survey Update. Due to scheduling problems at the Library, the next meeting of the survey group volunteers will be at the HC Conference Room on Monday, March 18 from 5:30 to 7 PM.

Field will ask Rich Correll, the architect who owned and renovated the Depot in the late 1980s, if he is available to attend and speak. Correll let Fields borrow a binder containing images and information about the work he did on the building. He also loaned an oversized framed collage of photographs. Field made two sets

of photocopies of the binder materials. She will inform Marcy McCann who is on the team researching the Depot. Swank will provide a loan agreement to Field to use when she asks Correll if he is willing for the HC to scan the binder materials.

Swank indicated that Lorreen Keating, the Assistant Director and Youth Services Librarian, has cleared several shelves in the New Hampshire Room and intends to pull and reorganize the North Hampton specific materials in the room. Keating would appreciate input and assistance. Brooks will contact her.

Swank brought up the question about how the HC will make available the Historic Resources survey materials to the public and other land use boards. Supplies will undoubtedly need to be purchased. The HC's intention was to have copies of completed inventory forms in the NH Room of the Library.

Issues include preserving and making available the supplemental research materials, preserving the digital images and other electronic files, and whether there are privacy and / or political issues relating to the availability of the materials. It was agreed that Etela and Swank will speak with Town Administrator Paul Apple about the storage space issues, and preservation and access to digital assets, including eventually placing inventory forms online.

Swank visited the State Library and found information about North Hampton Post Offices and Postmasters. She also noted that the State Archives has digitized some state records relating to North Hampton roads & highways. She will send the information to the teams and post on Skydrive.

State Register Nomination/Stone Building. The papers were hand delivered on February 7. The meeting to consider the application is February 27.

It was noted that the NH Division of Historical Resources announced that the Dale Farm has been placed on the State Register of Historic Places.

National Register Nomination /Town Hall. The notice appeared in the February 8th issue of the Federal Register; the deadline for comments is February 25.

Heritage Commission Request to SB 11/01/2012. The Select Board approved unanimously on January 28, 2013 the reworded policy statement. That policy reads:

The North Hampton Heritage Commission will be consulted in an advisory capacity in the review of any proposal to renovate historic town-owned buildings or development plans for town-owned buildings and sites. The definition of historic will include any building/structure or portion thereof at least fifty (50) years old.

Proposed HC Seacoast Event. The event will be held Saturday, May 4th at Town Hall. Etela has booked the building for the entire day. She spoke with Joe Kutt and Joe's Meat Shoppe will do whatever the HC wishes and bill us.

Field indicated the Little Boar's Head Heritage Commission Chair and Vice Chair preferred a morning meeting with breakfast food. Swank reported that the chairs of the Rye and Stratham Heritage Commissions preferred a later start with lunch. The Stratham Chair, Becky Mitchell, specifically suggested 10AM and a light lunch. She also asked whether we were inviting someone from the Division of Historical Resources. Etela communicated with Peter Michaud of the DHR and he suggested Nadine Peterson, the DHR's Preservation Planner, as the appropriate person to attend.

Everyone is to send possible topics of discussion at the event to Etela. Among the ones mentioned were demolition delay, storage, road history. Other thoughts included: a need for a white board; the possibility of breakout groups, facilitated by members of the Commission; asking our SB representative to welcome attendees; having a representative from each Commission do a brief description of what they do and are interested in learning; and including with the invitation a brief questionnaire seeking topics. A special meeting may be necessary before the next regular meeting.

HC meeting time and day . Tabled.

Action Items. Memories event. Brooks will follow up after the election. Swank suggested having people who lived or worked in the Town Hall/Depot area for a panel. Other geographic areas or topics might be done the same way.

5. New Business

Master Plan/Historic Resources Chapter Status. Etela requested that everyone attend the Planning Board Public Hearing on the chapter. It will be Tuesday, March 19 at 6 pm at Town Hall.

Kroner provided Etela with feedback from the PB meeting where the date and time of the Public Hearing was set. Questions included: why 50 years and not 100 years in defining an historic structure, as it related to a demolition delay; and whether the materials the Commission has produced that were cited in the Chapter should be available in hard copy as well as on the Town website. The *One Hundred Historic Houses* document was specifically mentioned. Etela will bring a bundle of many of these materials to illustrate the volume of paper which she estimates at nearly 500 pages; she also will have supporting documentation for the fifty year definition.

[Field left at 11:30]

National Register/ Stone Building.

The status of the State Register application and vote on the warrant article for renovating the building will be known by the Commission's next meeting. Etela will contact Maggiore for his thoughts about the support for and feasibility of hiring Lisa Mausolf to prepare a National Register application.

Etela distributed the scope of work document Highway Department head John Hubbard prepared for the building. There were questions about the scope of work and how it might affect the building and the HC space and functions.

Terms of office. The terms of one Commission member and the three Alternates expire with the March election. Cynthia Swank agreed to serve for a three year term. Robie agreed to serve as an Alternate. Etela will ask the Planning Board to select one of their members as an Alternate, and ask Field if she is willing to serve as Alternate.

Brooks will ask in June that the unexpended funds for this budget year be deposited in the Heritage Fund; in the Fall the HC will need to request money for FY2014-2015 when the Commission will have its own budget line rather than being included in the Planning Board line items.

National Register / Town Hall. Etela did not wish to consider planning events in advance of the decision.

Possible use of a wiki. Cuetara is creating a wiki and will report whether that form of social media might be feasible and useful for the Commission.

6. Next Meeting Date & Time. Thursday, March 21 at 9:30AM.

7. Adjournment: Noon

Cynthia G. Swank
Recording Secretary